

LESSON PLAN (2023-2024)

Name of Assistant Professor: **Shweta Garg**

Class: **B.com v Sem 'A' and 'B'**

Subject: **Goods and Service Tax**

Lesson Plan: From July 2023 to November 2023 (**odd Semester**)

| | | |
|-------------------------------|------------------------------|---|
| Week 1 | 24.07.2023-29.07.2023 | Tax structure in India |
| Week 2 | 31.07.2023-05.08.2023 | Overview of GST |
| Week 3 | 07.08.2023-12.08.2023 | Administration of GST and Levy and Collection Of tax |
| Week 4 | 14.08.2023-19.08.2023 | Taxable Event and Scope of Supply under GST |
| Week 5 | 21.08.2023-26.08.2023 | Small Taxable Person: Composition Scheme |
| Week 6 | 28.08.2023-02.09.2023 | Integrated Goods and Service Tax Act,2017 |
| Week 7 | 04.09.2023-09.09.2023 | Nature of Supplies: Inter- state and Intra State |
| Week 8 | 11.09.2023-16.09.2023 | Time of supply |
| Week 9 | 18.09.2023-23.09.2023 | Place of Supply |
| Week 10 | 25.09.2023-30.09.2023 | Value of supply |
| Week 11 | 03.10.2023-07.10.2023 | Input tax credit |
| Week 12 | 09.10.2023-14.10.2023 | Registration |
| Week 13 | 16.10.2023-21.10.2023 | Tax Invoice, Credit and Debit Notes |
| Week 14 | 23.10.2023-28.10.2023 | Returns, Assessment, Audit |
| Week 15 | 30.10.2023-04.11.2023 | Payment of Tax |
| Week 16 | 06.11.2023-09.11.2023 | Offences and Penalties |
| Diwali Break | | |
| Week 17 | 20.11.2023-24.11.2023 | Revision |
| 25.11.2023 Exam Starts | | |



LESSON PLAN (2023-2024)

Name of Assistant Professor: **Shweta Garg**

Class: **BBA 3rd Sem**

Subject: **Management Accounting**

Lesson Plan: From July 2023 to November 2023 (**odd Semester**)

| | | |
|------------------------|-----------------------|---|
| Week 1 | 24.07.2023-29.07.2023 | Introduction to Management |
| Week 2 | 31.07.2023-05.08.2023 | Introduction to Management |
| Week 3 | 07.08.2023-12.08.2023 | Introduction to cost Accounting |
| Week 4 | 14.08.2023-19.08.2023 | Introduction to cost Accounting |
| Week 5 | 21.08.2023-26.08.2023 | Cost Elements, concepts and classifications |
| Week 6 | 28.08.2023-02.09.2023 | Budget and Budgetary Control |
| Week 7 | 04.09.2023-09.09.2023 | Marginal Costing and Variance Analysis |
| Week 8 | 11.09.2023-16.09.2023 | Marginal Costing and Variance Analysis |
| Week 9 | 18.09.2023-23.09.2023 | Standard Costing |
| Week 10 | 25.09.2023-30.09.2023 | Standard Costing |
| Week 11 | 03.10.2023-07.10.2023 | Management Accounting Control Techniques |
| Week 12 | 09.10.2023-14.10.2023 | Management Accounting Control Techniques |
| Week 13 | 16.10.2023-21.10.2023 | Responsibility Accounting |
| Week 14 | 23.10.2023-28.10.2023 | Presentations and Problem Solving |
| Week 15 | 30.10.2023-04.11.2023 | Presentations and Problem Solving |
| Week 16 | 06.11.2023-09.11.2023 | Presentations and Problem Solving |
| Diwali Break | | |
| Week 17 | 20.11.2023-24.11.2023 | Revision |
| 25.11.2023 Exam Starts | | |

Shweta Garg

LESSON PLAN (2023-2024)

Name of Assistant Professor: **Shweta Garg**

Class: **BBA 5th Sem**

Subject: **Production Management**

Lesson Plan: From July 2023 to November 2023 (**odd Semester**)

| | | |
|-------------------------------|------------------------------|---|
| Week 1 | 24.07.2023-29.07.2023 | Product-Nature and Types |
| Week 2 | 31.07.2023-05.08.2023 | Production System |
| Week 3 | 07.08.2023-12.08.2023 | Decision Making in Production Function |
| Week 4 | 14.08.2023-19.08.2023 | Concept of Production Management |
| Week 5 | 21.08.2023-26.08.2023 | Production Planning and Control |
| Week 6 | 28.08.2023-02.09.2023 | Production Process |
| Week 7 | 04.09.2023-09.09.2023 | production Process |
| Week 8 | 11.09.2023-16.09.2023 | Purchasing |
| Week 9 | 18.09.2023-23.09.2023 | Storing and warehousing |
| Week 10 | 25.09.2023-30.09.2023 | Inventory Management and Control |
| Week 11 | 03.10.2023-07.10.2023 | Inventory Management and Control |
| Week 12 | 09.10.2023-14.10.2023 | Total Quality Management (ISO Certification) |
| Week 13 | 16.10.2023-21.10.2023 | Total Quality Management (ISO Certification) |
| Week 14 | 23.10.2023-28.10.2023 | Presentations |
| Week 15 | 30.10.2023-04.11.2023 | Presentations |
| Week 16 | 06.11.2023-09.11.2023 | Presentations |
| Diwali Break | | |
| Week 17 | 20.11.2023-24.11.2023 | Revision |
| 25.11.2023 Exam Starts | | |

Shweta

LESSON PLAN (2023-2024)

Name of Assistant Professor: **Shweta Garg**

Year: **B. Com VI Sem 'B', 'CAV'**

Subject: **Fundamentals of Insurance**

Lesson Plan: From Jan 2024 to April 2024 (**Even Semester**)

| | | |
|-------------------|-----------------------|--|
| Week 1 | 01.01.2024-06.01.2024 | Insurance Introduction |
| Week 2 | 08.01.2024-13.01.2024 | Importance of Insurance, Insurance as a Social Security Tool |
| Week 3 | 15.01.2024-20.01.2024 | Types of Insurance, Life Insurance: Introduction |
| Week 4 | 22.01.2024-27.01.2024 | Principles of Insurance |
| Week 5 | 29.01.2024-03.02.2024 | Importance, Nature, Principles of life insurance |
| Week 6 | 05.02.2024-10.02.2024 | Nomination and Assignment |
| Week 7 | 12.02.2024-17.02.2024 | Surrender Value, Policy loan, |
| Week 8 | 19.02.2024-24.02.2024 | Claim settlement procedure of Life insurance |
| Week 9 | 26.02.2024-02.03.2024 | Parties of Life Insurance |
| Week 11 | 11.03.2024-16.03.2024 | Insurance Intermediaries |
| Week 12 | 18.03.2024-22.03.2024 | Fire insurance |
| Holi Break | | |
| Week 13 | 01.04.2024-06.04.2024 | Motor Vehicle Insurance |
| Week 14 | 08.04.2024-12.04.2024 | Marine Insurance |
| Week 15 | 15.04.2024-20.04.2024 | Presentations and Revisions |
| Week 16 | 22.04.2024-30.04.2024 | Presentations and Revisions |

01.05.2024 Exam Starts

Shweta G

LESSON PLAN (2023-2024)

Name of Assistant Professor: **Shweta Garg**

Class: **B. Com IV Sem 'B', 'CAV'**

Subject: **B.Law II**

Lesson Plan: From Jan 2024 to April 2024 (Even Semester)

| | | |
|-------------------------------|------------------------------|--|
| Week 1 | 01.01.2024-06.01.2024 | Partnership Act, 1932 |
| Week 2 | 08.01.2024-13.01.2024 | Partnership Act, 1932 |
| Week 3 | 15.01.2024-20.01.2024 | Partnership Act, 1932 |
| Week 4 | 22.01.2024-27.01.2024 | Limited Liability Partnership Act, 2008 |
| Week 5 | 29.01.2024-03.02.2024 | Limited Liability Partnership Act, 2008 |
| Week 6 | 05.02.2024-10.02.2024 | Limited Liability Partnership Act, 2008 |
| Week 7 | 12.02.2024-17.02.2024 | Information Technology Act |
| Week 8 | 19.02.2024-24.02.2024 | Information Technology Act |
| Week 9 | 26.02.2024-02.03.2024 | Right Of Information Act |
| Week 11 | 11.03.2024-16.03.2024 | Right Of Information Act |
| Week 12 | 18.03.2024-22.03.2024 | Negotiable Instrument Act |
| Holi Break | | |
| Week 13 | 01.04.2024-06.04.2024 | Negotiable Instrument Act |
| Week 14 | 08.04.2024-12.04.2024 | Negotiable Instrument Act |
| Week 15 | 15.04.2024-20.04.2024 | Presentations and Revisions |
| Week 16 | 22.04.2024-30.04.2024 | Presentations and Revisions |
| 01.05.2024 Exam Starts | | |

Shweta

LESSON PLAN (2023-2024)

Name of Assistant Professor: **Shweta Garg**

Class: **BBA VI Sem**

Subject: **B.Law**

Lesson Plan: From Jan 2024 to April 2024 (Even Semester)

| | | |
|-------------------------------|------------------------------|---|
| Week 1 | 01.01.2024-06.01.2024 | Introduction Of Companies |
| Week 2 | 08.01.2024-13.01.2024 | Types of Companies |
| Week 3 | 15.01.2024-20.01.2024 | Incorporation of Companies |
| Week 4 | 22.01.2024-27.01.2024 | Memorandum of Association |
| Week 5 | 29.01.2024-03.02.2024 | Articles of Association |
| Week 6 | 05.02.2024-10.02.2024 | Prospectus |
| Week 7 | 12.02.2024-17.02.2024 | Membership rights of company members |
| Week 8 | 19.02.2024-24.02.2024 | Directors: Appointment, Rights, Duties, Powers, Retirement |
| Week 9 | 26.02.2024-02.03.2024 | Share Stocks, Share Capital of Company |
| Week 11 | 11.03.2024-16.03.2024 | Company Meetings and Resolutions |
| Week 12 | 18.03.2024-22.03.2024 | Meetings Procedure |
| Holi Break | | |
| Week 13 | 01.04.2024-06.04.2024 | Prevention of oppression and mismanagement |
| Week 14 | 08.04.2024-12.04.2024 | Winding up of the company |
| Week 15 | 15.04.2024-20.04.2024 | Securities and Exchange Board of India Act (SEBI) |
| Week 16 | 22.04.2024-30.04.2024 | Presentations and Revisions |
| 01.05.2024 Exam Starts | | |

Shweta